

COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

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2019 APR 15 PM 3:34

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Stuart Portman

Employing Office/Committee: Senate Finance Committee

Travel Expenses Paid by (List all sources): HIMSS (Health Information Management Systems Society)

Travel Date(s): Feb. 11-14, 2019

Description/Title of Attached Forms: Private Sponsor Travel Certification Form
was forgotten in post-travel submission

Purpose of Amendment (describe the reason for amending original submission): Forgot a document.

April 15, 2019
(Date)

Stuart R Portman
(Signature of Traveler)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):
Healthcare Information and Management Systems Society (HIMSS)
2. Description of the trip: This is an educational experience to attend the HIMSS19 Global Conference and Exhibition for education, innovation and collaboration on health information and technology.
3. Dates of travel: February 11 - 14, 2019
4. Place of travel: Orlando, FL
5. Name and title of Senate invitees: Please see attached list of Senate invitee
6. I *certify* that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
- OR -
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- AND -
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
- AND -
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

OR

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

OR

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

HIMSS develops, organizes, and conducts all aspects of the trip and conference. HIMSS19 is the largest healthcare conference, bringing together thought leaders from across the healthcare community, including healthcare providers, IT experts, vendors, and local, state, and federal government representatives.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

HIMSS is a global advisor and thought leader supporting the transformation of health through the application of information and technology. As a mission driven non-profit, HIMSS provides community building, public policy, professional development, and engaging events to bring forward the voice of our members.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

HIMSS holds a Global Conference annually, and invites congressional staff, as well as federal, state, and local policymakers and officials, for this unique learning experience.

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

HIMSS hosts educational briefings and roundtables with federal and state officials, and health IT experts

focused on relevant health policy issues. These events are both on and off Capitol Hill, as well as across

the country. We also host numerous workshops and smaller conferences across the country.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$350	\$363	\$198 (Some meals covered in conference registration fee; no alcohol will be provided to Senate staffers)	\$825 (gov't rate registration - waived) \$45 (Women in Health IT Reception fee waived, if applicable)

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip is organized without regard to congressional participation.

18. Reason for selecting the location of the event or trip

HIMSS Global Conference brings together over 45,000 attendees and rotates among the few cities that can accommodate a conference of our size.

19. Name and location of hotel or other lodging facility:

Rosen Centre Hotel, 9840 International Dr, Orlando, FL, 32819

20. Reason(s) for selecting hotel or other lodging facility:

HIMSS seeks bids from local hotels and negotiates with hotels adjacent to the convention center where the conference is held. Contracts are based on a consideration of price, location, accessibility to the conference and availability of rooms to accommodate congressional staff.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The lodging rate is lower than the per diem rate (by \$31 per night), and the estimated daily meals rate is equal to the per diem. This event is organized without regard to congressional participation and the hotel is selected for reasons listed in question 20.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

HIMSS is providing roundtrip coach commercial air fare to Orlando, and taxi/ride sharing transportation to and from the airport.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None provided

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:

Name and Title: Ilene I. Wolf Moore, SVP, General Counsel and Government Relations

Name of Organization: HIMSS

Address: 33 West Monroe Street, Suite 1700 Chicago, IL 60603

Telephone Number: 312-802-5932

Fax Number:

E-mail Address: imoore@himss.org